

NECS Closed Central Service Representatives Special Budget Meeting Agenda

February 8th, 2024

10:00 AM Unanimity Club

Welcome and Opening Prayer: Meegan M

Introductions: Meegan M

Consideration and Vote on Proposed 2025 Budget: Fred R

Update on Chili Cookoff: Mary K

New Business from the Floor

Adjournment and Close with the Responsibility Statement

NECS Board of Trustees Special Budget Meeting Minutes

February 8th, 2025

10:00 AM Unanimity Club

Members Present: Meegan M, Marci M, Jeff R, Barbara W, Lee J, Mary K, Fred R, Reggie L, PJ T, Kristi N, Kristin M

Call to Order: Meegan M called the meeting to order, followed by Serenity Prayer.

Welcome and Opening Prayer: Meegan M

Introductions: Meegan M, 17 voting CSR members present

Consideration and Vote on Proposed 2025 Budget: Fred R reported that in the January board meeting, once we did not have any further comments or questions, we sent out the NECS 2025 budget to CSRs. Fred opened the floor for comments or questions about the budget. Fred briefly explained the purpose of the budget. Gary asked about \$1000 for travel. Fred explained that this was for our central service manager, Barbara, to travel to the informational seminars for central service office managers for professional development on running central service. Fred also explained that \$1000 for miscellaneous items was for two chairs at \$250 and a locking file cabinet at \$400.

Jim asked if we lost money during the open house. Fred explained that we did because it was not planned as a fundraising event, such as the fundraising events where central service provides food and prizes, such as the chili cookoff, parking lot party, and soberest. Jerry asked about doing 50/50 for an open house to offset its cost. The board will think about it, but that can be challenging due to the nature of people coming and going; however, we could have people write their phone numbers down.

Barbara reported that as of yesterday, we no longer have Square. This is a significant change. It may decrease our need to spend as much on consulting and make the system easier to use. We will see. One of the challenges that requires consulting is accepting credit and debit cards and communicating these transactions with the bank. So far, we have needed professional consulting help to ensure this is done correctly. We are working to simplify this process for future

office managers. Our ideal goal would be to have a process that can be used by office managers who don't have accounting or professional-level QuickBooks expertise.

Jim motioned to accept the budget, and Wayne seconded. The motion passed unanimously.

Update on Chili Cookoff: Mary K reported that the Chili Cookoff will be at St. James Presbyterian Church from 4-7 on Feb 22 at 11970 S Em St in Jenks, and Jonathan is speaking. Tasting will be from 4:30-5:30, then a speaker at 5:30, and a 50/50 raffle drawing at 6:30. Mary asked CSRs to take flyers back to their groups and get the word out to call and enter chili submissions. Also, we are looking for raffle items. The event is family-friendly. There is a \$5 judge fee to get a test kit. Chili will get a number. There is no chili entry fee. Please bring sides and desserts. Bring chili early at 4, and bring an extension cord. We provide napkins and plates.

New Business from the Floor: Meegan reported that Lynn attended the international women's conference in San Diego. About 4500 women were present at San Diego, with another 2000 attending via Zoom. Lynn explained that cities for the conference have been chosen for the next two years, but she would like to bring it to Tulsa in 2028. It takes a lot of work. Lynn has the 6-point criteria that must be fulfilled to get it to Tulsa. She asked for the names of those interested in helping.

Jeff motioned for adjournment, Jerry seconded, and the motion passed.

The meeting closed with the responsibility statement.